

# UNION OF EVANGELICAL CHURCHES

36 Eastwood Road, Rayleigh, Essex SS6 7JQ

Tel: 01268 742293 Email: [admin@uec-churches.net](mailto:admin@uec-churches.net) Mobile: 07831 101323 Website: [www.uec-churches.net](http://www.uec-churches.net)

**The Union of Evangelical Churches Limited.**

Registered Company Number 6691633 (England and Wales). Registered Charity Number 1126849

The Union of Evangelical Churches is an incorporated Charity, which means it is also a limited company, accountable to both the Charity Commission and Companies' House.

It has 15 churches which are bound to the UEC by the signing of the Agreement of Common Purposes. Government is through a Board of Directors which comprises Senior Ministers, Ministers and Associate Ministers, all of whom are allowed to vote. Churches without a Minister are invited to send a Representative to Board meetings (and take part in the discussions, but not vote); otherwise the Moderator speaks for those Churches (but does not vote on their behalf).

The Board appoints a Chairman or Chief Executive Officer (CEO) and Deputy Chairman (CEO) who serve for a period of three years with the following terms of reference:

a. CHAIRMAN / CEO

- chairs all meetings of the Board,
- represents the UEC as required to other bodies and organisations,
- must have been a UEC Minister for at least two years, and
- makes decisions on urgent UEC matters arising in between Board meetings, consulting with the Deputy Chairman, the Chairman of the Ministerial Committee, and Chairman of the Finance Committee. It must report any such decisions to the next Board meeting for ratification).

b. DEPUTY CHAIRMAN / CEO

- deputises for the Chairman as and when required,
- must have been a UEC Minister for at least two years,
- is Chairman of Ministerial Disciplinary Appeal Panel.

To support the Board, two standing committees exist, Finance and Ministerial, both having their own distinctive Terms of Reference and Duties. Board positions and members of these two committees are elected using the following Nominating/Voting Procedure (see also rules on page 5.6).

Nomination Procedure

1. The Company Secretary advises Board members of vacancies to be filled,
2. All candidates must meet the specified length of service criteria and have attended at least one Board Meeting during the previous 12 months,
3. Each candidate must be nominated either by themselves or by a third party,
4. A Senior Minister, Minister or Associate Minister can nominate another Senior Minister, Minister or Associate Minister, provided the latter has agreed to stand for the vacancy in question,
5. Voting is normally to be via a postal vote.
6. The Voting Slip will have the provision to vote for or against a candidate. Any paper not returned, or returned blank, will constitute an abstention.

Review

These conditions and arrangements will be reviewed every three years.