



To: Finance Committee, UEC Office

From: Name:

Address:

Postcode:

Telephone: Email:

APPLICATION FOR FINANCIAL SUPPORT TO ATTEND A TRAINING COURSE or LEADERSHIP CONFERENCE

Title of Course or Conference:

College/University:

Residential/non-residential:

Start date of Conference/Course:

Duration of Conference/Course:

Please note: you must apply for this financial support before the event

Conference/Course Fee: £

+ Residential costs: £

+ Travel costs: £

+ Books/stationery/etc: £

= total cost of course (estimated): £

Funding requested: £

Please attach supporting documents to this Application Form.

How this training benefit the Church's mission and witness?

Signed (applicant): Date:

Signed (Minister): Date:

Recommendations:

Residential Conference allowance: £50.00 per day

Training Course: Up to 75% of total cost

Day Courses (e.g. First Aid, Food Hygiene, Health & Safety, Child Protection, etc): £10.00 per day per person

Travel: mileage rates are 35p per mile.